



Call for Proposals

**Mississippi Professional Educators
2019 Best Practices Symposium: March 30, 2019
Hilton Hotel, Jackson, MS**

MPE's Best Practices Symposium on March 30, 2019, will offer four presentations during two concurrent sessions (10:30-11:30, 1:15-2:15). Practitioners interested in presenting should complete the following application and submit it to the MPE office by September 28, 2018.

I. Applicant (type or print)

Name: _____

School & District/Organization: _____

Position/Title: _____

Mailing Address: _____

Email Address: _____

Phone: (Work) _____ (Cell) _____

MPE Membership ID# (if applicable): _____

Name(s) of co-presenter(s): _____

II. Presentation Topic (Check one)

- | | |
|---|---|
| <input type="checkbox"/> Accountability/Accreditation | <input type="checkbox"/> English Learners |
| <input type="checkbox"/> Classroom Management | <input type="checkbox"/> School Safety |
| <input type="checkbox"/> Coding/Technology | <input type="checkbox"/> Student Engagement |
| <input type="checkbox"/> Curriculum & Instruction | <input type="checkbox"/> Other (specify): _____ |

III. Title of Presentation (as it will appear in the program)

IV. Intended Audience

- | | |
|--|---|
| <input type="checkbox"/> Teacher Prep Students | <input type="checkbox"/> Secondary Teachers |
| <input type="checkbox"/> Elementary Teachers | <input type="checkbox"/> Administrators |
| <input type="checkbox"/> Other (please specify): _____ | |

V. Presentation Description (30-50 words you wish to appear in the symposium program.)

VI. Previous Presentations: List the three most recent events (conferences, district/school meetings, etc...) at which you have presented. Please provide date(s) for each.

1. _____
2. _____
3. _____

VII. Documents Needed for CEUs

Applications must be accompanied by the following in order for MPE to apply for CEUs to be awarded to conference participants:

1. Current resume' or curriculum vitae for each presenter
2. Education objectives for the session/presentation
3. Timed agenda for the session/presentation

VIII. Audio Visual Equipment

Presenters will be responsible for providing their own laptop and LCD projector. Internet service will be provided.

IX. Materials

Applicants selected to present at MPE's 2019 Best Practices Symposium must email an electronic copy of any materials they wish to be printed to MPE by 4:30 p.m. on March 1, 2019. It will be the presenter's responsibility to print any materials that are not provided to MPE by this deadline.

On behalf of the presenter(s) listed in this proposal, I understand selected presenters will not be compensated. In addition, presenters are responsible for all conference registration fees (\$25 for MPE members; \$50 for non-members), as well as all travel (mileage, hotel and meals) expenses.

Signature

Date

Applications and all supporting documentation must be received via email (Kelly@mpe.org) in the MPE office by 4:30 pm on Friday, September 28, 2018, to be considered. MPE will notify applicants via email by November 1, 2018, as to those proposals selected for presentation at MPE's 2019 Best Practices Symposium. Please direct all inquiries to Kelly@mpe.org.